



## PROJECT NOTIFICATION

Ref. No.: 22-SN-02-GE-TES-C-PN2200013-001

<b>Date of Issue</b>	18 February 2022
<b>Project Code</b>	22-SN-02-GE-TES-C
<b>Title</b>	Technical Expert Services
<b>Timing and Duration</b>	February–December 2022 (11 months)
<b>Hosting Country(ies)</b>	All Member Countries
<b>Modality</b>	Virtual and/or face-to-face
<b>Implementing Organization(s)</b>	National Productivity Organizations and APO Secretariat
<b>Participating Country(ies)</b>	All Member Countries
<b>Overseas Participants</b>	Not Applicable
<b>Local Participants</b>	Not Applicable
<b>Qualifications of Participants</b>	Not Applicable
<b>Nomination of Participants</b>	Not Applicable
<b>Closing Date for Applications</b>	Open to requests by member countries all year long. The APO Secretariat will require a lead time of two months for arrangements for an activity.

## **1. Objectives**

- a. Provide customized support to member countries in addressing specific productivity improvement needs by deputing technical experts and resource persons.
- b. Assist National Productivity Organizations (NPOs) in upgrading their institutional capacities and technical competencies by enhancing the abilities of productivity practitioners in NPOs to deliver capacity-building programs and technical assistance in each country.
- c. Equip productivity trainers and consultants of NPOs with latest knowledge and new, innovative tools and techniques in emerging areas that promote advances in the agriculture, industry, service, and public sectors.
- d. Assist key productivity organizations and other relevant stakeholders in member countries to enhance their productivity and disseminate the learning beyond their organizations.

## **2. Background**

The continuous development of NPOs is a key priority area of the APO in fulfilling its role as a productivity institution builder for the region. As the key institutions spearheading productivity enhancement initiatives, NPOs are expected to be able to develop national productivity plans, policies, and strategies; create synergy with other key organizations in the country; as well as deliver capacity-building programs to build up pools of productivity experts and practitioners with up-to-date tools, techniques, and methodologies. Toward that end, the APO provides a customized approach to facilitate the development of NPOs in dealing with the diverse productivity issues and challenges of member countries.

The Technical Expert Services (TES) Program is the primary vehicle for strengthening the institutional capacities of NPOs and upgrading the technical knowledge and competencies of NPO staff and productivity practitioners through tailored technical assistance programs conducted by experts and productivity specialists assigned specifically to assist requesting member countries. TES covers a broad range of topics to suit the requests and needs of each member country or may be offered proactively by the APO Secretariat for new, emerging areas of competency. Together with other types of in-country projects, TES aims to boost national productivity through the provision of real-world solutions to problems.

TES also facilitates member countries in achieving the goals and key result areas under Vision 2025. Through country-level initiatives in areas such as innovation, inclusive productivity, and the centrality of productivity, TES can assist member countries as well as the region in moving up the productivity ladder.

## **3. Scope**

- a. Train staff of NPOs and related organizations/stakeholders in requesting member countries in the core tools, techniques, and methodologies for productivity improvement.
- b. Provide consultancy services to resolve productivity-related problems in NPOs, public and private corporations, and organizations in the manufacturing, public, service, and agriculture sectors.
- c. Assign resource persons for international/national conferences, seminars, or special events related to the productivity movement in combination with other programs such as in-house training, seminars, and consultancy services.

## **4. Financial Arrangements**

The following financial arrangements are applicable for both virtual and face-to-face modalities.

### **To be met by the APO**

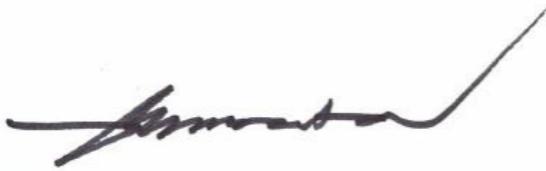
All assignment costs of overseas resource persons including airfare and the Daily Subsistence Allowance for face-to-face modality.

**To be met by member countries**

- a. All local implementation costs.
- b. Interpretation costs, if necessary.
- c. Participating Country Expenses (PCEs): PCEs will apply if the request for a TES project is from a large, profit-making organization (non-SME). The applicable rate is USD150/service for the virtual modality and USD200/service for the face-to-face modality.

**5. Implementation Procedures**

Please refer to the implementation procedures for APO in-country programs circulated with this document.

A handwritten signature in black ink, appearing to read 'AKP Mochtan', with a long, sweeping flourish extending upwards and to the right.

Dr. AKP Mochtan  
Secretary-General